



中国神华能源股份有限公司
CHINA SHENHUA ENERGY COMPANY LIMITED

(Incorporated in the People's Republic of China as a joint stock limited liability company)

(Stock Code : 01088)

30 September, 2022

Dear Non Registered Holder ^(Note 1),

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.csec.com and the HKEXnews website at www.hkexnews.hk. You may access the Current Corporate Communications by clicking the relevant title as appeared on the website of the Company or browsing through the HKEXnews website.

If you would like to receive the printed version of the Current Corporate Communications, please complete the request form (the "Request Form") on the reverse side and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar" of the Company) at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, by using the mailing label at the bottom of the Request Form (no postage stamp is needed if posted in Hong Kong). The Request Form may also be downloaded from the Company's website at www.csec.com or the HKEXnews website at www.hkexnews.hk.

Please note that your instruction on the Request Form will apply to all the Company's future Corporate Communications ^(Note 2) to be sent to you until you notify to the Company c/o Hong Kong Share Registrar to the contrary or unless you have at anytime ceased to have holdings in the Company.

Should you have any queries relating to any of the above matters, please call the hotline of the Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays, or send an email to ChinaShenhua.ecom@computershare.com.hk.

Yours faithfully,
For and on behalf of

Secretary to the Board of Directors

Notes: (1) This letter is addressed to Non Registered Holders ("Non Registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.

(2) Corporate Communications refers to any document issued or to be issued by the Company including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

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SHUH-30092022-1(0)



(the "Company")
 (Stock Code: 01088)
 c/o Computershare Hong Kong Investor Services Limited
 17M Floor, Hopewell Centre, 183 Queen's Road East,
 Wanchai, Hong Kong

01088

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I/We would like to receive the Corporate Communications* of the Company (the "Corporate Communications") in the manner as indicated below:

(Please mark of the following boxes ())

to receive the of all Corporate Communications ONLY;

to receive the of all Corporate Communications ONLY;

to receive both of all Corporate Communications.

Notes

- Please complete all your details clearly.
- This letter is addressed to Non Registered Holders ("Non Registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication).
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
- The above instruction will apply to all the Company's future Corporate Communication to be sent to you until you notify the Company c/o Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in the Company.
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form.

* Corporate Communications refers to any document issued or to be issued by the Company including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

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Mailing Label 郵寄標籤
 Computershare Hong Kong Investor Services Limited
 香港中央證券登記有限公司
 閣下寄回本申請表格時，請將郵寄標籤貼於信封上。
 如在本港投寄，閣下無需支付郵費或貼上郵票。

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

Get in touch with us 與我們聯繫
 Send us an enquiry
 查詢我們的服務
 Lodge a complaint

Contact Us 聯繫我們
 www.computershare.com.hk/contact